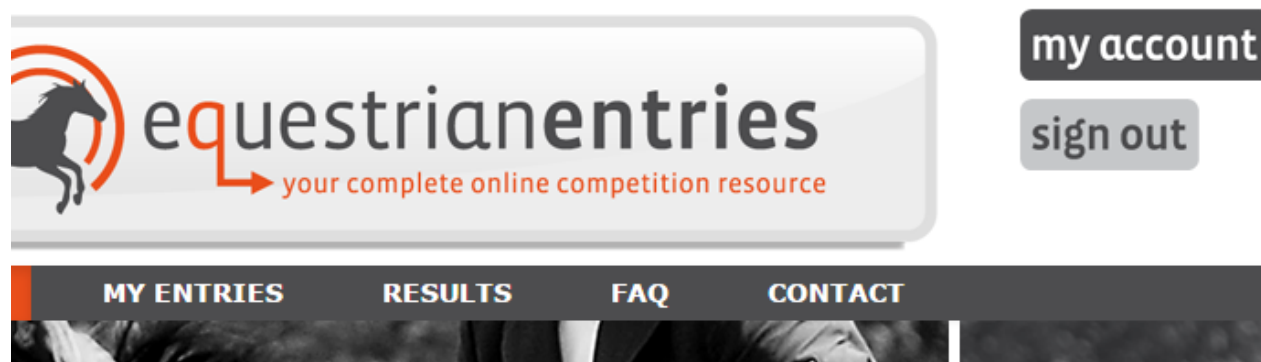


# Adding A New Horse

Article Number: 44 | Last Updated: Tue, Oct 23, 2018 at 8:28 AM

Go to My Account, click the button at the top right of the screen.

If the boxes on the My Account screen are blank, you won't be able to add a horse. If you are using Internet Explorer 11, we recommend you use another browser (Google Chrome works well) as Microsoft are no longer updating Internet Explorer 11 and our website security doesn't always work with this browser. If you are using another browser you will need to clear your browser cache and that should fix the problem.



Scroll down till you get the My Horses Section

Now you have 2 options, 1 if the horse is registered with ESNZ or not.

## **1. Horse not registered with ESNZ**

Type horse name into box and click Add Horse

### My Horses

**add horse**

not ESNZ registered

OR

**search ESNZ registered horses to assign**

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER
Gypsy Gold	247930 current	N/A	<b>detail</b> <b>unassign</b>	<b>add</b>
Judicious	233093 current	103ZM15	<b>detail</b> <b>unassign</b>	<b>add</b>
Sir Testing	N/A	N/A	<b>detail</b> <b>unassign</b>	<b>add</b>

There maybe a little bug for some people so you need to press the add button again

### My Horses

**add horse**

not ESNZ registered

OR

**search ESNZ registered horses to assign**

Select whether this is a Horse or Pony and whether it is a Mare, Gelding or Stallion

MORE DETAILS

**Testing Horse**

Horse ▼

Mare ▼

cancel

save

This will have added the horse for you. If you don't see the name of the horse as below please log out of Equestrian Entries and close the browser and then log back in again and that should refresh it for you.

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER
Gypsy Gold	247930 current	N/A	<a href="#">detail</a> <a href="#">unassign</a>	<a href="#">add</a>
Judicious	233093 current	103ZM15	<a href="#">detail</a> <a href="#">unassign</a>	<a href="#">add</a>
Sir Testing	N/A	N/A	<a href="#">detail</a> <a href="#">unassign</a>	<a href="#">add</a>
Testing Horse	N/A	N/A	<a href="#">detail</a> <a href="#">unassign</a>	<a href="#">add</a>

You can click on the detail button to add more details about the horse, for example it's age, height, colour, breeding.

## 2. Adding an ESNZ registered horse

Click the search for ESNZ registered horses button

### My Horses

**add horse** not ESNZ registered OR **search ESNZ registered horses to assign**

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER
Gypsy Gold	247930 current	N/A	<b>detail</b> <b>unassign</b>	<b>add</b>

Type the first few letters of your horses registered name and hit the search button, in this example I am looking for the horse Judicious

**SEARCH ESNZ  
REGISTERED HORSES**

**REGISTERED HORSE NAME**

**cancel** **search**

This will bring up a list of options, click the one you want and hit the next button

## SEARCH ESNZ REGISTERED HORSES

### REGISTERED HORSE NAME




NAME	ESNZ #
Judicial	28613
Judicious	233093
Pride N Prejudice	248539



This will have added the horse for you. If you don't see the name of the horse as below please log out of Equestrian Entries and close the browser and then log back in again and that should refresh it for you.

NAME	ESNZ #	FEI	ACTION	EMAIL OWNER
Gypsy Gold	247930 current	N/A	<input type="button" value="detail"/> <input type="button" value="unassign"/>	<input type="button" value="add"/>
Judicious	233093 current	103ZM15	<input type="button" value="detail"/> <input type="button" value="unassign"/>	<input type="button" value="add"/>

Posted by: Yvette Lawson - Thu, Oct 26, 2017 at 10:05 AM. This article has been viewed 5635 times.

Online URL: <http://kb.equestrianentries.co.nz/article.php?id=44>